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DATE RECEIVED	POSITION	LOCATION	DESCRIPTION	CONTACT INFORMATION
6-11-10	ADMINISTRATIVE ASSISTANT TO CHRISTIAN NURTURE	FOX CHAPEL PRESBYTERIAN CHURCH PITTSBURGH, PA	<p>Major Responsibilities:</p> <p>The primary responsibility of this position is to serve as the administrative assistant for Christian Nurture. The incumbent is expected to be part of a team that cooperates to insure that the administrative needs of the church are fulfilled. These responsibilities include: Provide administrative assistance to the Christian Nurture Staff and Committee; Provide information about and Christian Nurture programs over the phone, in person and by email; Receive and screen-incoming calls for the Christian Nurture Staff; Create attractive and professional looking brochures, flyers and program guides. Maintain accurate and complete enrollment and mailing list records; Accept and process registration forms and payment for programs; Maintain and update the church website pertaining to Christian Nurture; Work with Director of Student Ministries and H2O Worship Leader to compile previously prepared worship slides and schedule.</p>	<p>A letter of intent and a copy of your resume may be mailed to: FCPC 384 Fox Chapel Road Pittsburgh, PA 15238 or email to cn.fcpc.search@gmail.com. Resumes are due by July 1, 2010.</p>

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5-15-10	INTERIM ASSOCIATE PASTOR	PRESBYTERIAN CHURCH OF THE MASTER MISSION VIEJO, CA	<p>Major Responsibilities:</p> <ul style="list-style-type: none"> • Preach regularly in PCOM's contemporary worship service, alternating from time to time in the sanctuary worship services. • Provide pastoral support, development, coordination, and encouragement for the following committees: Global and Community Outreach, Membership and Assimilation, Family Ministries, Congregational Care, Other committees and task forces from time to time, as directed by the pastor • Oversee the Student Ministries Staff • Provide pastoral support and encouragement to the Board of Deacons and Stephen Ministry • Conduct weddings and memorial services as requested • Moderate staff, session, and congregational meetings in the absence of the pastor • Serve as a faithful member of Los Ranchos Presbytery 	If interested, please submit Personal Information Forms electronically as soon as possible to PCOMIAP@gmail.com for consideration by the Interim Associate Pastor Nominating Committee.
5-14-10	PART-TIME DIRECTIR OF MUSIC MINISTRIES	FIRST UNITED METHODIST CHURCH MURRYSVILLE, PA	<p>Major Responsibilities:</p> <p>We are seeking an Organist - Director of Music Ministries. This part-time position is available immediately and we are seeking a talented individual with a serious interest in music in an engaging, team oriented setting. The chancel choir is musically very talented. First United Methodist Church is located in an upscale neighborhood in the east suburbs of Pittsburgh. The successful candidate should have experience in organ, choir music direction, and a strong commitment to follow Jesus Christ. More detailed information can be found on our website www.murrysvilleumc.org on our staff web page.</p>	If interested, please send detailed resume and cover letter may be e-mailed to seniorpastor@murrysvilleumc.org

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5-11-10	PART-TIME DIRECTIR OF CHRISTIAN EDUCATION	LEESBURG PRESBYTERIAN CHURCH LEESBURG, VA	<p>Major Responsibilities:</p> <p>The Leesburg Presbyterian Church is a thriving and vibrant church located in beautiful historic Leesburg, Virginia in one of the nation's fastest growing counties. We are seeking a part-time Director of Christian Education (DCE) to provide primary leadership and coordination for our church's ministry to children. We offer a church community of many actively involved children and families eager to be inspired by an educational leader who will bring their own initiative to our Christian Education program. Our vision for educational ministry is a nurturing, welcoming place where people can continue their spiritual growth in the Christian faith. We see education as a journey to be shared and we hope the journey will be a joyous, vibrant, and meaningful one that recognizes the gifts that everyone brings to our community of faith.</p> <p>We seek a DCE who will actively and enthusiastically participate in and manage all aspects of a successful Christian Education program, focusing on our children's ministry. In addition, the DCE will:</p> <ul style="list-style-type: none"> • Provide leadership and coordination of Sunday Church School for preschool to grade 12. • Provide secondary resource and support to pastor and part-time youth coordinator upon request for the Sunday evening youth ministry program • Provide secondary resource and support to the Adult Studies Task Force that plans the educational opportunities for adults. 	<p>To apply for this position, please submit a current resume to:</p> <p>Ben Franklin at bwf1@erols.com and Kim Vigil at k97vigil@yahoo.com.</p>

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5-6-10	ASSOCIATE PASTOR	WINNETKA PRESBYTERIAN CHURCH WINNETKA, IL	<p>Major Responsibilities:</p> <p>Youth Ministries, including: Jr. High youth group and Confirmation Program, Sr. High Youth Group, and outreach to college students.</p> <p>Mission Ministries, currently including partnerships addressing poverty in the Chicagoland area, mission trips (US & international), and annual giving.</p> <p>Regular participation in worship leadership, including preaching 12 times per year, administration of the sacraments, and leadership of monthly mid-week Oasis service.</p> <p>CIF# 00218</p>	<p>If interested, please contact:</p> <p>PNC: Tom Eilers 530 Cherry Street Winnetka, IL 60093 Daytime Phone (630) 240-6010 Email: sirhondo65@gmail.com</p>

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5-5-10	DIRECTOR OF YOUTH MINISTRIES	TOWSON PRESBYTERIAN CHURCH TOWSON, MD	<p>Major Responsibilities:</p> <p>Fellowship and Mission: Plan and lead weekly gatherings of Middle School Fellowship and High School Fellowship; coordinate and attend multiple lock-ins, retreats, and field trips on weekends throughout the year; counsel and care for youth, with the support of the church staff; coordinate and lead the annual youth summer mission trip and, every third year, a summer trip to the Presbyterian Youth Triennium (to next take place in July 2010); encourage and coordinate youth participation in other camps, conferences and Beetree day camp; reach out to youth by attending school events and extracurricular activities. Education: Support adult leaders of the Middle School Sunday School Class; assist with the Confirmation Class (currently held biannually). Worship: Model participation in worship by regularly attending and participating in weekly worship service; Coordinate annual Youth Sunday preparation and worship service; Support and assist with "Rock Ur Faith" contemporary worship service (currently held once per month). Leadership Development: Support and train adult youth advisors; empower youth to share in leadership of youth activities Administration: Work in partnership with church staff, volunteers, the Advisor/Youth Planning Committee and the Youth Ministries Committee to ensure good communication with youth, parents and adult advisors regarding weekly youth activities; coordinate production and distribution of the youth-focused "The Dove" monthly e-newsletter; oversee the youth budget; coordinate program logistics Work in partnership with church staff to schedule and coordinate activities, and to integrate youth into the life of the church; maintain working relationship with the Baltimore Presbytery.</p>	<p>If interested, please contact:</p> <p>Youth Director Search Committee Towson Presbyterian Church 400 West Chesapeake Ave. Towson, MD 21204 Fax: (410) 296-5969 youthdsc@towsonpres.org</p>

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5-5-10	ASSOCIATE PASTOR	FIRST PRESBYTERIAN CHURCH SAN ANSELMO, CA	<p>Major Responsibilities:</p> <p>Serve with the Pastor/Head of Staff and other program staff and volunteers as an active colleague and as a partner in collaborative ministry; create and direct meaningful, engaging programs for children, youth, and families integrated within the larger congregation's worship, service, and fellowship; build, lead, and inspire middle high and senior high youth groups in conjunction with a team of volunteers and youth leaders; implement Sunday School curriculum and mid-week programs for K-5 children, train teachers and volunteers, and supervise Nursery staff; participate in weekly Sunday services, preaching approximately 12 times a year; provide resources, guidance, and leadership for children, youth, and families who seek to deepen their faith in Jesus; provide pastoral care to children, youth, and families; provide outreach to the community, leading in civic/ interfaith activities relating to issues impacting the community and the world; serve as designated staff to Board of Deacons; serve on committees related to Christian Education, Youth Ministry, and Children's Ministry</p> <p>CIF# 00677</p>	<p>If Interested, please contact:</p> <p>PNC: Joan Flood 202 McAllister Avenue Kentfield, CA 94904 Daytime Phone: (415) 457-5623 Email: apnc.fpcs@gmail.com</p>
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04-26-10	DIRECTOR OF EDUCATIONAL/YOUTH MINISTRIES	PRESBYTERIAN CHURCH OF PLUM CREEK PITTSBURGH, PA	<p>Major Responsibilities:</p> <ul style="list-style-type: none"> Serve as a resource for adult education Serve as advisor to the church school superintendent Serve as a resource to other staff regarding Christian education The Director shall regularly coordinate all year-round educational ministries for which The Christian Education Committee is responsible Coordinate and evaluate the Christian Education curriculum Assist in developing a proposed budget to support Christian ministry through the church. Develop and lead annual training with educational volunteers Develop college ministry Work with Christian Education Committee to identify and recruit leadership for all educational programs Communicate with the congregation through Sunday worship leadership, i.e., Children's message, monthly church newsletter, Sunday bulletins, website listing, mailings, etc Incorporate Pittsburgh Presbytery's resources into the Christian Education program at all levels when appropriate Attend weekly staff meetings, monthly Christian Education meetings, and submit a monthly status report to the Christian Education Committee Be present during Sunday School and all other Christian Education activities Actively participate in Sunday worship 	<p>If interested, please forward your letter of interest, resumes and references to:</p> <p>The Presbyterian Church of Plum Creek c/o Karen Delo 550 Center New Texas Road Pittsburgh PA 15239 or via email to: delokaren@yahoo.com</p>

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4-18-10	WORSHIP LEADER/MUSIC COORDINATOR	BETHANY PRESBYTERIAN CHURCH MERCER, PA	<p>Major Responsibilities:</p> <ol style="list-style-type: none"> 1. To lead the congregation in all of its congregational singing at all of its worship services. In particular, special attention will be given to providing the instrumental and vocal leadership necessary to help the congregation in its singing of contemporary Christian music. This leadership may need to be provided solely by the worship leader/music coordinator at first, with the intention that, in due time, worship teams developed and led by this person will carry out this responsibility. 2. To call together, motivate, organize, and prepare the worship teams mentioned in responsibility #1. 3. To work with the senior pastor in planning worship services, in particular giving attention to the selection of congregational singing and special music that will coordinate well with the worship themes selected by the senior pastor. 4. To motivate and recruit members of all ages in the congregation to use their musical abilities as individuals, or as part of groups, to enhance worship as they bring special music. To assist these individuals and groups in organizing themselves, rehearsing, and scheduling their performances. Excluded from this responsibility are Bethany's regular choir (the Bethany Singers) and holiday choirs, which are the responsibility of the church organist. 5. To attend all meetings of the worship committee. 6. To occasionally recruit musicians from outside the congregation to enhance our worship services, and to coordinate all communications and logistical arrangements necessary to facilitate their performance at Bethany. 	<p>If interested, please contact:</p> <p>John Inman Personnel Chair Bethany Presbyterian Church (724) 458-2167 (W) (724) 967-2685 (Cell)</p>

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4-12-10	RESIDENT MANAGER	FAMILY HOUSE, INC., PITTSBURGH, PA	<p>Major Responsibilities:</p> <p>House Operations - Oversees the physical facility and surrounding property. In a timely manner evaluates maintenance issues and communicates with Manager about them. Keeps accurate record of loaned items, such as cots, refrigerators, etc.; ensures a high level of cleanliness of the facility; must be knowledgeable of mechanical systems and emergency procedures. Responds effectively and compassionately to any emergency situations which may occur. Is proactive in addressing emergency/concerning activities by effective communication with key Family House staff members and stakeholders; maintains accurate financial records for House including but not limited to guest registration, payment, Family Assistance and Housing request system; prepares a brief report of evening or overnight activities in report notebook; documents unusual guest behavior in the Incident Report notebook; is responsible for securing the House and office area at the end of the evening shift, and reopen at the start of the daytime shift; substitutes for other managers when the situation requires to periodically substitute for other managers when the situation requires, including at least 2 holidays one from each group. The groups are: Group 1: Memorial Day, July 4th or Labor Day and Group 2: Thanksgiving, Christmas and New Years Day) (daytime shift) per year. Will make reasonable accommodations to ensure coverage during emergency situation; maintains positive public relations with neighbors and community. Represents Family House in an informative and appreciative manner to donors and community groups; prepares monthly shift schedules for the four Family Houses, completes other office tasks as necessary; Guest Services- proficiently manages room request system in conjunction with Housing Office, assigns and take housing requests Sunday thru Thursday 9pm-12am; maintains guest confidentiality and ensures its adherence by staff and volunteers. Actively and supportively listens to guest concerns; educates families regarding Family House policies and procedures; proactively manages the House to ensure policies are followed and to anticipate potential guest problems. Volunteer Supervision- effectively communicates with all Family House employees, volunteers and guests to insure optimal operations and functioning. develops and maintains a positive professional relationship with volunteers.</p>	<p>If interested, please contact:</p> <p>Laurie Checkley House Manager University Place Family House (412) 578-3183</p>

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4-2-10	DIRECTOR OF DISCIPLESHIP CHILDREN/YOUTH	COMMUNITY PRESBYTERIAN CHURCH PINEHURST, NC	<p>Major Responsibilities:</p> <p>1. Develop and deliver a curriculum of programs and activities for the children/youth that initiates and cultivates Christian growth, service, education and fellowship. Incumbent will assess what exists currently and make decisions as to what should be retained, what should be modified, and what should be replaced and/or eliminated. This includes the responsibility to: Develop programs and resources that will assist our children/youth in becoming more biblically literate; develop and deliver parenting classes and seminars for every stage of parenting; develop and deliver age-specific programs that provide spiritual care and emotional support for children/youth that have experienced life transitions such as divorce, loss and military deployment of parents; providing service opportunities and mission trips to further our children/youth and their families in the call to service Christ; collaborate with the Presbytery and the larger church to participate in spiritual retreats, conferences and events. 2. Build authentic and appropriate relationships with and between our children/youth and their families, and the Church. This includes the responsibility to: Become a role model and mentor to children/youth; provide opportunities for relationships to be formed within our church family; be proactive in communicating regularly with those in the Discipleship ministry area; foster a productive working relationship with church staff and volunteers as a member of the CPC team. 3. Develop, equip, mobilize and support ministry leadership teams in the children/youth ministry. This includes the responsibility to: Recruit, train and motivate volunteers to assist with relationship development and activity planning for the ministry area; align gifts of laity with the needs of programs for the ministry; facilitate effective meetings and brainstorming sessions; encourage ideas from others and help find common ground; create and distribute informational materials (newsletters, brochures, blogs, etc.) to promote interest and participation in the ministry. 4. Administer effectively all facets of the discipleship ministry for children/youth. This includes the responsibility to: Communicate and implement a vision for the children/youth ministry and empower others to execute that vision; develop and effectively manage the annual budget of the ministry; marshal the resources needed to accomplish the goals and follow-through on multiple commitments and programs concurrently; design and actively support fundraising events to expand the resources available to achieve the goals of the ministry.</p>	<p>If interested, please contact:</p> <p>Search Committee Vice Chair: Mr. John Ruggles PO Box 1449 Pinehurst, NC 28370-1449 Daytime Phone: (910) 215-5737 Evening Phone: (910) 603-5896 Fax: (910) 295-7339 Email: jruggles@nc.rr.com</p>

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3-30-10	INTERN	<p>WAVERLY ROAD PRESBYTERIAN CHURCH KINGSPORT, TN</p>	<p>Position Description: The intern will assume regular pastoral responsibilities as determined by the supervisor and the student. The intern will be involved in the planning and leading of the traditional 11:00am Sunday morning service, and will be expected to take a major leadership role in the planning and implementation of the 9:00am informal service. The intern will keep morning office hours during the week and will be involved in afternoon visitation. The intern will be expected to be involved in Sunday school and attend committee meetings. The intern may also be asked to help supervise specific youth activities and take part in mission projects. It is our hope that the intern will have an experience in which he or she will share in many phases of church life and will have the opportunity to celebrate the ministry of Jesus with us.</p> <p>Congregational Description: Waverly Road is a vibrant 333 member community of warm, loving, caring Christians who work hard together to demonstrate God's love in our church, our community, and the world. Worship services are Biblically based, relevant to daily life and enhanced by an excellent, active music program, with choirs, handbell and instrumental groups involving all ages. Christian education is a strong priority.</p> <p>Waverly Road is located in Kingsport, TN, a city of almost 50,000 people. It is an industrial city, with Eastman Chemical Co being the largest corporation. Waverly Road Presbyterian Church is located about 1.5 mi. from the center of Kingsport in a residential neighborhood.</p> <p>Stipend: Base Salary - \$3,000 Housing Allowance - \$3,600 Mileage - up to \$300 according to IRS rate Other expenses as necessary up \$100</p>	<p>If interested, please contact:: Waverly Road Presbyterian Church 1415 Waverly Road Kingsport TN 37664 Phone: (423) 247-5121 www.waverlyroadpc.org</p>

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3-24-10	PASTOR (HEAD OF STAFF)	NEW HOPE PRESBYTERIAN CHURCH COAL CITY, IL	<p>Major Responsibilities:</p> <p>Responsibilities of our Pastor are drawn from the description of the pastoral office found in the BOOK OF ORDER. Typically, these duties have included but are not limited to: Systematic and faithful preaching of the Word. Biblically-sound and relevant to our contemporary lives; leadership in worship of the people and the administration of the sacraments; direct involvement in the education ministry of the church; provide counseling; provide leadership within the church and its committees; provide pastoral care in hospital and emergency situations; interpret mission needs within and beyond the New Hope community; participate in the work of the church beyond New Hope; participate in ecumenical programs within the Coal City area; participate in non-church community activities.</p> <p>It is expected that the Pastor will fulfill his or her role as moderator seeking to provide training in helping the elders and deacons fulfill their ministry.</p>	<p>If interested, please contact:</p> <p>PNC: Bob Sistek 1640 E. Division St. Diamond, IL 60416 Daytime Phone (815) 634-8319 Email: rmsist1640@att.net</p>
3-19-10	YOUTH PASTOR	KOREAN CENTRAL CHURCH OF PITTSBURGH PITTSBURGH, PA	<p>Major Responsibilities:</p> <p>This person will oversee the youth and children's ministries, including hands-on relationships and leadership training.</p>	<p>If interested, please contact:</p> <p>Won Young Rhee Korean Central Church of Pittsburgh 821 South Aiken Avenue Pittsburgh, PA 15232 Email: wyrkccp@gmail.com</p>

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3-13-10	ASSOCIATE PASTOR	FIRST PRESBYTERIAN CHURCH HADDONFIELD, NJ	<p>Major Responsibilities:</p> <p>A. Worship Leadership and Preaching: 1. Leadership in three Sunday services and special seasonal services; 2. Preparation and presentation of sermon at least once a month; 3. Coordination with others involved in worship preparation and leadership.</p> <p>B. Administration of Ministries to Youth and Young Families: 1. Provide leadership of weekly programs for middle and high school students; 2. Provide resources and programs for young parents, assisting them in the nurturing of their own and their children's faith; 3. Recruit and train adults to provide leadership for youth ministries.</p> <p>C. Visitation: 1. In homes; 2. In nursing/retirement homes; 3. In hospitals.</p> <p>D. Teaching: 1. Work cooperatively with the Director of Christian Education and Minister of Music in developing programs for families; 2. Provide ongoing Bible studies for young people.</p>	<p>If interested, please contact:</p> <p>PNC: Gary Melow 624 E North St. Ithaca MI 48847 Daytime Phone: (989) 875-3314 Office Phone: (989) 763-0672 Email: freelance59@verizon.net</p>

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3-10-10	PASTOR (SOLO)	ITHACA FIRST PRESBYTERIAN CHURCH ITHACA, MI	<p>Major Responsibilities:</p> <p>The pastor as a key individual responsible for the life of the church must be aware of & understand the needs of groups & individuals within the church, & activities with respect to fulfilling those needs. The pastor is a trained professional with the ability to guide & direct this critical aspect of church life. This person aids the Session in setting spiritual objectives & the development & execution of spiritual strategies & plans. The pastor is solely responsible for administering sacraments & performing ceremonies. As the church's spiritual leader the pastor must provide care to church members personally & through other church groups. As the chief administrator the pastor coordinates, supervises & be engaged with church groups, i.e. Deacons, Session. The pastor is responsible for the health, safety & well being of all within the church structure. Provides leadership to the activities of the church & the church membership. In such areas as: Spiritual guidance: Provide theological foundations for worship; direction of worship, sacraments & Christian education (including new members). Pastoral care: Conduct home & hospital visits as needed; follow-up with visitors/guests; counseling as needed. Administrative oversight: General church affairs, including committees, programs & building & grounds. Professional involvement: Participate in Presbytery functions as needed; engage & collaborate with community churches.</p> <p>CIF#03341</p>	<p>If interested, please contact:</p> <p>PNC: Gary Melow 624 E North St. Ithaca MI 48847 Daytime Phone: (989) 875-3314 Office Phone: (989) 763-0672 Email: freelance59@verizon.net</p>

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3-8-10	YOUTH DIRECTOR	DOYLESTOWN PRESBYTERIAN CHURCH DOYLESTOWN, PA	<p>Major Responsibilities:</p> <ol style="list-style-type: none"> 1. Planning, coordination and shared leading of middle school and senior high fellowship activities, including: a. regular weekly meetings b. mission activities and events c. fellowship events d. retreats and trips e. ministry opportunities within the church. 2. Developing and implementing a strategy for building relationships among youth, as well as between youth and leaders. 3. Broadening youth involvement in the full spectrum of church activities. 4. Administration, delegation and shared implementation of all responsibilities required to carry out the program. 5. Recruiting and providing resources to leaders. 6. Communicating with youth, parents and leaders regarding programs, including promotion and follow-up to maximize participation. 7. Leading the confirmation class and related events (confirmation retreat, confirmands dinner and Confirmation Sunday). 8. Attending Youth Committee meetings and church staff meetings. 9. Coordinating activities with and supporting the Youth Choir. 10. Working with the Associate Pastor for Congregational Education to choose appropriate Church School curricula for middle school and senior high classes, as well as maintaining a regular presence observing and supporting the teaching of those curricula. 11. Staying abreast of the field through various forms of continuing education. Strong delegating, organizing, leadership and communication skills are essential for the successful fulfillment of this role. It is also preferred that the Youth Director be active in the life of DPC. 	<p>Interested candidates should submit a cover letter and resume to:</p> <p>Linay Richards Doylestown Presbyterian Church 127 E. Court St. Doylestown, PA 18901 215-348-3531 linayr@dtownpc.org</p>
3-4-10	PASTOR (SOLO)	CAMBRIDGE UNITED PRESBYTERIAN CHURCH CAMBRIDGE, NY	<p>Major Responsibilities:</p> <ul style="list-style-type: none"> Be a friend to members Lead worship and celebrate sacrament Take part in ecumenical community events Outreach to the community Develop leaders Visit the homebound and ill Encourage youth to participate in church activities <p>CIF# 05727</p>	<p>If interested, please contact:</p> <p>PNC: Grace Campbell Route 313 Cambridge, NY 12816 Daytime Phone: (518) 677-3710</p>

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3-1-10	CHAPLAIN	NATIONAL PRESBYTERIAN SCHOOL NW WASHINGTON, DC	<p>Major Responsibilities:</p> <p>National Presbyterian School, an independent, co-educational day school for children in grades N-6, is seeking a part-time Chaplain for the fall of 2010. Qualified candidates will possess an appropriate degree and will have experience in Independent Schools, be Presbyterian (PC USA), and possess a warm and nurturing way with others. The candidate will be responsible for Chapel, Pastoral Care, Teaching and Service Learning. Founded in 1969 as an educational mission of the National Presbyterian Church, National Presbyterian School is a traditional, co-educational elementary school dedicated to educational excellence in an ecumenical Christian environment. A loving and inclusive community, NPS strives to help children develop intellectual, spiritual, and personal foundations that will serve them throughout their lives. National Presbyterian School is located in Washington, DC. Competitive salary and benefits. EOE. Additional information can be found on the School's website at www.nps-dc.org.</p>	<p>Interested candidates should submit a cover letter and resume to:</p> <p>Vivian Dewey, Asst. to the Head of School National Presbyterian School 4121 Nebraska Avenue NW Washington, DC 20016 Fax: 202-537-7568 Email: vdewey@nps-dc.org.</p>

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3-1-10	ASSOCIATE PASTOR	CENTRAL PRESBYTERIAN CHURCH DOWNINGTON, PA	<p>Major Responsibilities:</p> <p>Central Presbyterian Church (CPC) is seeking an experienced, dynamic individual with a passionate commitment to Jesus Christ for the position of Associate Pastor. As a key member of the staff at CPC, the Associate Pastor is primarily accountable for the ongoing spiritual development of all in the congregation, particularly through the Adult Ministries, Christian Education, Discipleship, and Small Group ministries. Working with staff, boards, and lay leadership, the Associate Pastor develops, integrates, implements, and monitors the effectiveness of church-wide programs and events to broaden and deepen the personal faith of members and seekers. Furthermore, the Associate Pastor will encourage all to express their faith through both active participation in congregational life and outreach to a fallen and needy world.</p> <p>The Associate Pastor will report directly to the Senior Pastor/Head of Staff.</p> <p>Adult Ministries Leadership Provide visionary leadership for the development and implementation of adult ministries.</p> <p>Christian Education Leadership •Oversee all Christian education focusing on adult education. Integrate children's youth and adult education programs.</p> <p>Discipleship and Spiritual Formation •Inspire our members to prioritize their relationship with Jesus Christ above all others.</p> <p>Participation and Assimilation of Members in the Life and Outreach of the Church •Motivate, encourage, and assist CPC members to identify and use their spiritual gifts</p>	<p>If interested, please contact:</p> <p>PNC: Gerry Mello 100 West Uwchlan Ave., Downingtown, PA 19335 Daytime Phone: (610) 269-1576 Church Office Phone: (610) 755-8869 Cell Email: gmello@cpctown.org</p>

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DATE RECEIVED	POSITION	LOCATION	DESCRIPTION	CONTACT INFORMATION
2-25-10	ASSOCIATE PASTOR	FIRST PRESBYTERIAN CHURCH OF DOUGLASVILLE DOUGLASVILLE, GA	<p>Major Responsibilities:</p> <p>Spiritual Formation: Execute the church's spiritual formation strategy for encouraging and equipping people to grow as followers of Jesus. Develop initiatives that target the congregation as a whole. Develop and oversee connecting communities such as small groups, Sunday schools, men's groups, women's groups, and ministry teams. Find and/or develop curriculum to offer through connecting communities that assist the church's desired outcomes for spiritual formation.</p> <p>Pastor Care and Healing Ministry: Resource the Ministry Teams in the Congregational Care Division. Oversee a network of lay care-giving and visitation including the Stephen Ministry and the Pastoral Care Ministry Team: Visit in homes and hospitals as needed, and coordinate pastoral care visits of the other pastors.</p> <p>Leadership Development: Recruit and equip a core team of our lay leaders for the ministries supporting spiritual formation & pastoral care.</p> <p>Innovation: Regularly seek the Lord's direction for innovating the spiritual formation and pastoral care ministries. Participate with the staff and Session in long range planning and vision casting.</p> <p>General pastoral duties: As needed attend meetings and retreats, teach in our spiritual formation classes, preach, and assist in regular and special worship services. Serve as a member of the pastoral team, and support the broader mission of the church as needed.</p> <p>CIF#: 22123</p>	<p>If interested, please contact::</p> <p>PNC: David M. Hill 9190 Campbellton Street Douglasville, GA 30134 Daytime Phone: (678) 274-8878 Office Phone: (770) 949-3634 Email: dmhill@mindspring.com</p>

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DATE RECEIVED	POSITION	LOCATION	DESCRIPTION	CONTACT INFORMATION
2-24-10	DIRECTOR OF CHRISTIAN EDUCATION	WESTMINSTER PRESBYTERIAN CHURCH ODESSA, TX	<p>Major Responsibilities:</p> <p>The qualified candidate shall motivate and inspire people of all ages to engage in learning that will strengthen their personal relationship with Jesus Christ and deepen their knowledge of their Christian faith. Specifically, the Director of Christian Education will work with Christian Education Committee to develop a comprehensive vision for Christian Education ministries serving all ages at Westminster Presbyterian Church and for planning, implementing and evaluating programs in support of that vision. The DCE is a senior level staff position within the church. This position is responsible to the Session, accountable to the Pastor and the Christian Education Committee and is expected to effectively supervise other Christian Education staff members and coordinate with other church staff as well as with the numerous other groups and volunteers who touch some aspect of Christian Education within the church.</p> <p>A. Work with Pastor and the Christian Education Committee to develop a vision and strategy, and effectively plan and implement related Christian education programs.</p> <p>1. Ensure there is an agreed upon CE vision and strategy for the church. 2. Identify key programs/activities/initiatives required to meet needs identified within the vision and strategy and develop a plan to meet those needs using both dedicated CE resources and collaborating with other church groups that have a CE component and utilizing a variety of learning approaches.</p> <p>3. Provide leadership, supervision and support to staff and volunteers working in CE related roles including the Youth and Nursery, working to ensure effective collaboration and alignment of efforts in support of the church and CE vision.</p> <p>B. General Responsibilities: Ensure effective organization and implementation of Church School programs (Age 2)</p>	<p>If interested, please contact:</p> <p>Westminster Presbyterian Church Christian Education Committee 4901 Maple Ave Odessa, TX 79762 Phone: (432) 366-1321</p>

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DATE RECEIVED	POSITION	LOCATION	DESCRIPTION	CONTACT INFORMATION
2-18-10	PASTOR (HEAD OF STAFF)	PAOLI PRESBYTERIAN CHURCH PAOLI, PA	<p>Major Responsibilities:</p> <p>The Pastor will assume primary leadership in the life of PPC, providing spiritual guidance that draws us into a deeper relationship with our Lord Jesus Christ. The Pastor will nurture the spiritual growth of the congregation; teach and preach the Word; lead the congregation in the celebration of the sacraments of Baptism and the Lord's Supper; offer pastoral care; and pray for and with the congregation. Our Pastor will be responsible for the content of our corporate worship services and offer sermons that draw on Scripture and deep spiritual understanding to demonstrate and celebrate the power of God in our lives. S/he will encourage the congregation in worship and service, equipping us for mission and ministry within the church and in the world.</p> <p>Using an open, collegial management style, the Pastor will oversee a dedicated staff that includes a full time Associate Pastor, Director of Youth Ministries; four part time program staff, church administrator, IT coordinator, two full time office staff and eight office volunteers. The Pastor will be responsible for providing effective leadership within our church family in order to clarify, develop, and achieve major goals to fulfill our mission. The Pastor will be expected to provide guidance on how best to utilize our talents, resources, and gifts. Working closely with Session, the Personnel Committee, and a broad array of ministry teams, the Pastor will provide/apply effective leadership for all PPC programs</p> <p>CIF# 07385</p>	<p>For more information, please contact:</p> <p>PNC: Dr. Karen Nolan 3 Castlebar Road, R.D.#2 Malvern, PA 19355 Daytime Phone (610) 296-8068 Fax (610) 296-8068 (call first) Email: knolan@wcupa.edu</p>

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2-5-10	CHURCH/MINISTRY WITH YOUTH AND YOUNG ADULTS	NEW COVENANT COMMUNITY CHURCH AKRON, OH	<p>Major Responsibilities:</p> <p>Reporting to the pastor, the Coordinator of Youth and Young Adult Ministries will help design and will be responsible for initiating ministries for youth and younger adults within the church and with other cooperating churches. This is a new, long-term position.</p> <p>Although this is not primarily a Sunday job, presence on Sunday morning is important. It is also important that the applicant live within commuting distance of our church in West Akron. New Covenant Community Church is union church with membership in the International Council of Community Churches and the Presbyterian Church (USA). Its emphasis is on mission, program, and ecumenical outreach.</p>	<p>Please reply by e-mail to:</p> <p>youthpastorcommittee@gmail.com</p>

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2-5-10	WORSHIP AND EVANGELISM DIRECTOR	MT. LEBANON UNITED PRESBYTERIAN CHURCH PITTSBURGH, PA	<p>Major Responsibilities:</p> <p>Evangelism: Embody and promote this outward trajectory as a facet of all ministries of MLUPC; lead in discipleship of our members regarding evangelism, including but not limited to teaching courses, working one-on-one, developing testimonies, developing brief and clear presentation of the gospel offer, prayer as evangelism, evangelistic Bible studies, outreach events, etc.; be a key staff leader in the further development of Mission: Possible both as an outreach week and as smaller outreach events throughout the year; work to further evaluate and refine our strategy for outreach and assimilation: Personal outreach by members, advertisement, contact through service as well as witness, first visit to the church property, further refinement of the Inquirer's Class, Session interviews, and recognition in worship service, final assimilation goal; outreach ministry—helping MLUPC to do the good works that benefit our communities and attract people to the gospel/our church; establish connections with presbytery and other churches in Pittsburgh regarding strategic vision and action for evangelism in our city; staff liaison to the Church Growth Team in casting vision, developing strategy, overseeing ministry, recruiting lay participation, attending to budget, and so forth; staff liaison to the Mission Possible Sub-Team for developing and implementing its ministry.</p> <p>Worship: Ensure a worshipful and appropriate worship service each week; disciple lay leaders in Contemporary Worship, helping them to develop spiritually, musically, and in leading worship itself; cultivate new members of the Praise Team spiritually and musically; work with Youth Director in developing the Youth Praise Team and its ministry; encourage an ear for contemporary Christian Music among youth and children; direct and develop a Tech Team for audio and visual support; work with matters of equipment and production; work with the Lead Pastor to coordinate, including supervision, if so directed by the Lead Pastor, the efforts of the part-time Choir Director and the part-time Organist for traditional worship; participate in traditional worship leadership as a singer, soloist, liturgist, etc. at the invitation of the Choir Director or direction of the Lead Pastor; staff liaison to the Worship and Music Ministry Team in casting vision, developing strategy, overseeing ministry, recruiting lay participation, attending to budget, etc.</p>	<p>If interested, please contact:</p> <p>Mr. Steve Agnoli steve.agnoli@verizon.net 412-996-6934 or Mr. Jim Charron james.charron@bayerbms.com 412-260-1487</p>

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2-2-10	ASSOCIATE PASTOR FOR FAMILY AND YOUNG ADULT MINISTRIES	HOUSE OF HOPE PRESBYTERIAN CHURCH ST. PAUL, MINNESOTA	<p>Major Responsibilities:</p> <p>The Associate Pastor for Family and Young Adult Ministries will join a team of 3 ministers and 10 program staff that is collectively charged to provide spiritual leadership that flows from a personal, vital faith in Jesus Christ; building an atmosphere which recognizes and embraces the pluralism of the congregation as well as the historic Reformed faith.</p> <p>Primary Accountability: Supervise and work with the Youth Director to provide a comprehensive ministry program for middle school and high school age groups; supervise and work with the Director of Children's ministries; coordinate ongoing education for families and single adults; develop new programs for young adults, ages 20-30; work with the Pastor to coordinate New Member classes; serve as staff representative to the Membership Committee. Consult and coordinate with other committees and staff as required; additional responsibilities as assigned by the Pastor; assist in providing liturgical leadership for worship; preaching; assist in planning and implementing special worship experiences and teaching ministries; perform baptisms, marriages and funerals; share the pastoral call rotation; take community/ecumenical leadership roles and participate in the Presbytery as time allows; the Associate Pastor will report directly and regularly to the Pastor on all responsibilities and assignments.</p>	<p>If interested, please contact:</p> <p>PNC: Richard Crone 8786 Inverness Rd Woodbury, MN 55125-9392 Daytime Phone (651) 735-8043 Email: hohapnc@gmail.com</p>

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DATE RECEIVED	POSITION	LOCATION	DESCRIPTION	CONTACT INFORMATION
1-29-10	ASOCIATE PASTOR FOR STUDENT MINISTRIES OR DIRECTOR OF STUDENT MINSTRIES	FIRST PRESBYTERIAN CHURCH OF LIBERTYVILLE, ILLINOIS	<p>Major Responsibilities:</p> <p>First Presbyterian Church of Libertyville is a dynamic, traditional, family-oriented church with 1350 active members in a beautiful suburb north of Chicago, IL. We have a skilled pastoral staff headed by an experienced Pastor and a committed congregation with dedicated member leadership. We seek a full-time leader for Student Ministries with extensive training and some experience in the field of Christian Education for youth. As a true spiritual leader who models a vibrant personal relationship with Jesus Christ, this individual must possess strong and dynamic teaching skills, be readily approachable, and be able to connect and relate effectively to all age groups. The ideal candidate is one who exhibits compassion, humility, enthusiasm, a sense of humor, and a patent passion to empower our youth as part of the wider church mission of making disciples of Jesus Christ. This person is responsible for the design and implementation of our youth ministries including engaging with students one-on-one and in small group settings, recruiting and training adult and youth leaders, and integrating the youth ministries into the life of the church. Our current youth ministries (middle and high school aged) include many opportunities to nurture our youth in their faith through weekly fellowship and bible study, worship services, music, student retreats, and an annual high school mission trip. These ministries receive strong support from the pastoral staff, adult volunteers and the entire congregation. This position reports directly to the Associate Pastor for Christian Formation and collaborates actively with other church staff.</p>	<p>If interested, please contact:</p> <p>Rev. Roberta Dodds Ingersoll Staff Resource to the Director of Student Ministries Search Committee Phone: (847) 362-2174 Email: firstpreslib@gmail.com.</p>

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DATE RECEIVED	POSITION	LOCATION	DESCRIPTION	CONTACT INFORMATION
1-29-10	DIRECTOR OF YOUTH AND FAMILY MINISTRIES	FIRST UNITED METHODIST CHURCH, MURRYSVILLE, PA	<p>Major Responsibilities:</p> <p>Work directly with the Youth Ministry Team to design a youth program that attracts and energizes members; including curriculum selection, planning events and activities, and visioning; lead the Youth Group with visible participation in youth worship services, including using music as a tool to inspire the youth, providing opportunities for contemporary and traditional worship options; market and promote the youth ministry to the congregation; recruit, train, and supervise adult leaders and volunteers (Youth Ministry Team); counsel youth and make appropriate referrals; prepare and teach Bible lessons/Youth Small Group; attend meetings of and coordinate all activities with the Youth Ministry Team and other church administrative groups as needed, including staff meetings; coordinate, schedule and conduct outreach/mission ministries; meet with and develop individual relationships with youth members; support youth members' activities beyond the church.</p>	<p>If interested, detailed resume and cover letter may be emailed to: seniorpastor@murrysvilleumc.org.</p> <p>Detailed information can be found on our website www.murrysvilleumc.org</p>

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1-27-10	PASTOR (SOLO)	JOHN CALVIN PRESBYTERIAN CHURCH SALISBURY, NC	<p>Major Responsibilities:</p> <p>Preaching- delivers strong, uplifting sermons that relate biblical text to contemporary life situations in a thought-provoking way.</p> <p>Pastoral Care- provides pastoral care and support to members wrestling with problems, helping them to move toward spiritual maturity and comfort; visits members, especially those who are in crisis, hospitalized, or homebound, to offer spiritual support and pastoral presence.</p> <p>Small Church Ministry- enjoys member visitation and fellowship as part of a relational leadership style well-suited to the small size of our congregation.</p> <p>Spiritual Development- provides personal spiritual care, resources, guidance, and leadership to deepen faith in Jesus Christ, encouraging identification with and participation in the church community.</p> <p>Teaching- provides educational experiences to enrich and deepen our theological and biblical understanding by using specialized programs to enhance the learning experiences for youth, adults, and families.</p> <p>Administrative Leadership- leads strongly and encourages us to achieve our goals and to develop our personal and professional gifts.</p> <p>Community Ministries- is involved with us to support our church's community ministries, enabling us to flourish and accomplish our goals related to issues impacting the community and world.</p> <p>Congregational Fellowship- leads us to come together in fellowship to support each other in response to God's call upon our lives.</p> <p>CIF# 21029</p>	<p>If interested, please contact::</p> <p>PNC: Dr. Hoyt McCachren 850 Bonanza Dr., Salisbury, NC 28144 Daytime Phone: (704) 636-1766 Office Phone: (704) 953-0857 Fax: (704) 636-1766 Email pnc@johncalvinpres.com</p>

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DATE RECEIVED	POSITION	LOCATION	DESCRIPTION	CONTACT INFORMATION
1-26-10	YOUTH DIRECTOR	FRIENDSHIP COMMUNITY PRESBYTERIAN CHURCH PITTSBURGH, PA	<p>Major Responsibilities:</p> <p>The Youth Director shall: Develop relationships with youth in the church and in the community; meet youth out in the community; attend Friendship Community Church for Sunday worship; visit local schools and meet with youth during school activities, etc.</p> <p>meet in the home with youth families; coordinate and run weekly Bible studies and fellowship meeting(s) for both Middle School and Senior High School youths; develop relationships with and train adult volunteers in ministering to youth; encourage the participation of youth from church families as well as neighborhood youth; facilitate periodic interaction with other local youth groups; facilitate planning and execution of periodic fun fellowship youth events either at church or at some other forum (such as bowling trip, etc.); facilitate planning and execution of at least one weekend retreat experience a year for Middle School and High School youths; network with other youth ministries to develop supportive peer relationships, receive training, and gain ideas and experiences helpful to the accomplishment of job description; facilitate youth service opportunities; periodic weekend service projects within the Pittsburgh area; plan and conduct mission trip for youth ministry participants.</p>	<p>If interested, please send resume, letter stating experience and qualifications, and a brief statement of faith to:</p> <p>Friendship Community Church 181 Robinson Street Pittsburgh, PA 15213 Attention: Lynn Portnoff, or e-mail at fccyouthdirector@gmail.com</p>

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1-14-10	COLLEGE CHAPLAIN INTERN	PRES HOUSE MADISON, WI	<p>Major Responsibilities:</p> <p>Provide leadership for Pres House Residence; organize and execute Welcome/Orientation meeting for residents; be responsible for creating a welcoming environment for residence with resources; make at least 2 apartment visits per week; plan and execute residence programs (e.g., Pres House Fellowship) in collaboration with other staff and student leaders; be available for emergencies and crises interventions; report any life safety and maintenance issues that are noticed to maintenance department immediately; provide assistance to management and leasing staff when needed at the direction of supervisor, particularly during move-out and move-in; assist in Worship and other Pres House programming; assist the Pres House staff in planning and running weekly program for the Worshipping community; assist and lead in Sunday Worship Plan and lead Outreach/Mission opportunities; plan and lead Small Group opportunities; spend a significant amount of time building relationships with students and help identify potential student leaders and/or Pres House Fellows; organize and run the Lounge (study/hang out space for students); assist in outreach efforts to welcome and recruit students on campus; other responsibilities; participate in weekly staff meetings; weekly supervision meetings with the Campus Co-Pastor.</p>	<p>If interested, please submit application to:</p> <p>Rev. Erica Liu Pres House 731 State St. Phone: (608) 257-1030</p> <p>For application and detailed job description, go to www.preshouse.org</p>
1-14-10	CHAPLAIN (PART-TIME APPROXIMATELY 6 WEEKS)	MARIAN MANOR CORPORATION NURSING HOME PITTSBURGH, PA	<p>Major Responsibilities:</p> <p>Seeking candidate for position of Chaplain. Will be responsible for one on one visitation with residents, family counseling, devotionals, care planning and documentation, end of life ministry, scripture study, distribution of Eucharist, funeral and hospital visitation. If an ordained candidate is selected additional responsibilities will be include anointing the sick, benediction and celebration of the mass.</p> <p>Will consider students of pastoral ministry studies, ordained clergy and members of religious communities.</p>	<p>If interested, please submit resume or letter of interest to:</p> <p>Sr. Christina Marie Janusek, Pastoral Minister 2695 Winchester Drive Pittsburgh, Pennsylvania 15220 Phone: (412) 440-4304 Email: cmjanusek@marianmanor.com</p>

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1-10-10	CHAPLAINCY INTERNSHIP	FURMAN UNIVERSITY GREENVILLE, SC	<p>The Furman Chaplaincy Internship offers:</p> <ul style="list-style-type: none"> Individual supervision Opportunity to participate in staff training Engaged learning experiences with students, faculty, and staff Stipend of \$21,000 for the academic year University health benefits <p>Qualifications for consideration:</p> <ul style="list-style-type: none"> Currently enrolled in a theological program at the Ph.D., D.Min., M.Div., or M.A. level, or Currently enrolled in a social work master's program, or Graduated from a master's/doctoral level program in theology or related field. <p>Personal experience in ministry</p> <p>GPA of 3.0 or better</p> <p>Basic Requirements of the Intern:</p> <ul style="list-style-type: none"> 35-40 hours on site per week One academic year commitment (no option for second year) 	<p>If interested, send resume, cover letter, three letters of recommendation, and transcripts by May 15, 2010 to:</p> <p>Office of the Chaplains Internship Application Furman University 3300 Poinsett Highway, Greenville, SC 29613-5947 (864) 294-2133 (Fax) 294 2139 or e-mail susan.bennett@furman.edu</p>

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DATE RECEIVED	POSITION	LOCATION	DESCRIPTION	CONTACT INFORMATION
11-18-09	YOUTH MINISTRY COORDINATOR PART-TIME (20-25 hours/week)	CRAFTON UNITED PRESBYTERIAN CHURCH CRAFTON, PA	<p>Major responsibilities:</p> <p>Crafton United Presbyterian Church seeks a committed, faithful person to assist the church to achieve its mission of being a community where people grow as disciples of Jesus and minister to those in need. In particular, the Coordinator will focus on helping the church fulfill its mission with respect to youth and their families. In recent years the Crafton Church has developed relationships with literally hundreds of young people in the area through its youth ministries, dances, and other special events. The church now desires to expand and deepen those relationships. The Coordinator will assist with the leadership and administration of youth programs; facilitate communication with area young people and families; organize special youth events; and participate in Sunday School and worship on a weekly basis. The successful candidate will have a vibrant Christian faith, experience in working with children and youth, and good organizational skills. The position is part-time and offers a competitive compensation package.</p> <p>www.craftonup.com</p>	<p>If interested, send resume (along with three references) to:</p> <p>80 Bradford Ave. Pittsburgh PA 15205 or email to: CraftonUP@yahoo.com</p>

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DATE RECEIVED	POSITION	LOCATION	DESCRIPTION	CONTACT INFORMATION
11-18-09	DISCIPLESHIP COORDINATOR PART-TIME (10-12 hours/week)	CRAFTON UNITED PRESBYTERIAN CHURCH CRAFTON, PA	<p>Major responsibilities:</p> <p>Crafton United Presbyterian Church seeks a committed, faithful person to assist the church to achieve its mission of being a community where people grow as disciples of Jesus and minister to those in need. In particular, the Coordinator will focus on helping the church fulfill its mission by helping new and existing members grow as disciples. Through its youth and outreach ministries, the Crafton Church has developed relationships with many new families in recent years – many of whom do not have a firm background in the Christian faith. The Coordinator will help new and existing members to identify their gifts and interests, and to find ways use their gifts and interests for ministry to others. The Coordinator will also facilitate opportunities for people to grow in their faith in small group settings, and will participate in Sunday worship on at least a monthly basis. The successful candidate will have a vibrant Christian faith, experience in helping others grow spiritually, and good organizational skills. The position is part-time and offers a competitive compensation package.</p> <p>www.craftonup.com</p>	<p>If interested, send resume (along with three references) to:</p> <p>Crafton United Presbyterian Church 80 Bradford Ave. Pittsburgh PA 15205 or email to: CraftonUP@yahoo.com</p>
11-13-09	PASTOR (SOLO)	FIRST PRESBYTERIAN CHURCH, ALICE, TX	<p>Major responsibilities:</p> <p>Preach the word of God through interesting and meaningful worship services Provide an energetic and imaginative approach to new educational experiences Provide visitation and on-going congregational care Develop and provide leadership for effective outreach programs</p> <p>CIF# 21666</p>	<p>If interested, please contact:</p> <p>PNC: Michael C. Day 1315 Madison Alice, TX 78322 Daytime Phone: (361) 816-3769 Email: michaelcday@sbcglobal.net</p>

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10-29-09	ASSOCIATE PASTOR (SENIOR ADULTS/PASTORAL CARE)	BRYN MAWR PRESBYTERIAN CHURCH BRYN MAWR, PA	<p>Major responsibilities:</p> <p>Primary pastor for Senior Adult Council (SAC) and +/- 900 senior members, with focus on life-change needs; lead and administer pastoral care program for entire congregation.</p> <p>Specific Responsibilities:</p> <p>Senior Adults: Serve as "go to" pastor for seniors, with regular home/life-care community visits, crisis intervention; resource referrals. With SAC, maintain/build program ministries, educational opportunities/advocacy efforts for seniors; oversee SAC outreach fund allocations; provide mission opportunities for seniors; develop lay skills/abilities; promote intergenerational integration.</p> <p>Pastoral Care</p> <p>Leadership in: Care/counseling; visits by appropriate staff; congregational Care Council; Stephen Ministry; evaluate/oversee support groups; Healing & Wholeness service</p> <p>Liaison: Board of Deacons</p> <p>Administrative: Hospital/nursing home visits; Communion to the Farthest Pew; bereavement follow-up; care records; supervise Care Manager & Parish Nurse-coordinate their work with pastoral staff; Liaison/board member; Adult Day Center; Middleton Counseling Center; Chapel Memorial Garden oversight; Pastoral Team; Worship, on-call duties, weddings, funerals, Presbytery work, planning; mentor pastoral residents during rotations; participate in stewardship as appropriate.</p>	<p>If interested, please contact:</p> <p>PNC: Dr. Winnifred Cutler 1211 Braefield Road Chester Springs, PA 19425 Daytime Phone: (610)-827-7331 Office Phone: (610)-827-2200 Fax (610)-827-2124 Email: winnifredcutler@athenainstitute.com</p>

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10-28-09	PASTOR/HEAD OF STAFF	SECOND PRESBYTERIAN CHURCH KANSAS CITY, MO	<p>Major Responsibilities:</p> <p>General: Spiritual leader of congregation, responsible with Session for total life and ministry of church, active in community and helping us expand our vision into yet-to-be-discovered ministries.</p> <p>Corporate Worship: Work with worship committee, associate pastor, music director, and others to coordinate worship, celebration of sacraments, special services, weddings and funerals. We have early chapel and main sanctuary services, but may consider an alternative service attractive to university students and younger families.</p> <p>Preaching: Deliver fresh, engaging and challenging sermons, generally based on lectionary, encouraging attendance, witness, stewardship and mission, with occasional preaching by associate pastor and guests.</p> <p>Pastoral Care: Provide care and counseling to staff, members and families, with love, patience, concern and comfort, and refer to qualified professionals as indicated.</p> <p>Moderator: Lead Session to increase effectiveness of ministries and committee work, and moderate congregational mtgs.</p> <p>Administration: Assist in professional growth of staff, coordinate staff assignments, evaluate staff, oversee facilities, develop programs, mission and vision, and effectively communicate.</p> <p>Education: Teach, guide curricula for youth and adults, assist in recruitment and training; participate in study and professional improvement.</p> <p>Presbyter: Participate in governing bodies of denomination and encourage participation by members.</p>	<p>If interested, please contact:</p> <p>PNC: Debbie Drotts 11805 Grant Overland Park, KS 66210 Daytime Phone: (913) 226-6861 Office Phone: (913) 794-7467 Email: 2ndPresbyterian@gmail.com</p>

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DATE RECEIVED	POSITION	LOCATION	DESCRIPTION	CONTACT INFORMATION
10-19-09	ORGANIST/CHOIR DIRECTOR	FIRST UNITED METHODIST CHURCH, BRIDGEVILLE, PA	<p><u>Description:</u></p> <p>First United Methodist Church is looking for an organist/choir director for Sunday Worship and keyboardist for praise worship on Saturdays.</p> <p>On site times are as follows: Wednesday Choir Rehearsal – 7:30 p.m. – 8:30 p.m. Saturday Praise Worship – 5:00 p.m. - 7:00 p.m. Sunday Worship Service – 10:15 a.m. -12:00 p.m.</p> <p>Music major degree is not necessary. This position is open immediately. Applicants are asked to respond before November 15, 2009 preferably.</p>	<p>If interested, please contact :</p> <p>Pastor Josephine Whitely-Fields First United Methodist Church 244 Station St. Bridgeville, PA 15017 Phone: (412)-378-6333 Email: pastor@bridgevilleumc.org</p>

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DATE RECEIVED	POSITION	LOCATION	DESCRIPTION	CONTACT INFORMATION
10-12-09	OUTREACH MINISTRY (YOUTH)	FIRST WESTMINSTER PRESBYTERIAN CHURCH STEUBENVILLE, OH	<p>Major responsibilities:</p> <p>First Westminster Presbyterian Church in Steubenville, OH is looking for a Christ-centered relationally minded leader to join our growing outreach ministry team. The qualified candidate will be responsible to lead our youth and children's outreach ministry. In addition, the qualified candidate will be responsible for the development and operation of a creative Christian music program for the congregation. This is a full-time ministry position with competitive salary package. The qualified candidate must possess excellent communication skills and have a strong desire to work as a member of a supportive ministry team. The qualified candidate will be accountable and responsible to the session of the church, through the Christian education and worship and music committees, and to the Pastor who is the head of staff.</p> <p>Qualifications:</p> <ul style="list-style-type: none"> • Bachelor's Degree from Accredited College (music and/or ministry degrees preferred). <p>Responsibilities will include:</p> <ul style="list-style-type: none"> • Leading bi-monthly youth meetings and special events. • Overseeing children's ministries/outreach. • Building community partnerships. • Directing church choir. • Implementing creative ideas for the goal of encouraging an uplifting and joyous worship experience. 	<p>If interested send or fax resume to:</p> <p>First Westminster Presbyterian Church c/o Jason Elliott 235 North Fourth Street Steubenville, OH 43952 Phone: (740) 282-4591 Fax: (740) 282-4592</p>

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10-07-09	ASSOCIATE PASTOR (YOUTH)	ELFINWILD PRESBYTERIAN CHURCH GLENSHAW, PA	<p>Major Responsibilities:</p> <p>This position will provide a broad experience comprising approximately 70% youth ministry and 30% other pastoral duties, including preaching. We expect that this person will have significant youth ministry experience. This position is responsible for the development and implementation of the discipleship activities for the youth of the congregation and community grades 6 through college, for the purpose of leading young people to a personal relationship with Jesus Christ and to encourage them to see themselves as a valued part of the church membership taking part in all church activities. The Associate Pastor, with assistance of an active Student Ministry Team and dedicated adult volunteers, will plan and lead the weekly youth group meetings and other youth-related activities such as Sunday School, retreats, mission trips and appropriate fundraisers.</p> <p>He/She will help to coordinate worship services and preach routinely with the expectation of once per month and as assigned by the Pastor. The Associate Pastor will also work with the Pastor and deacons to provide pastoral care to the congregation, and participate in the work of Pittsburgh Presbytery and officiate at weddings, baptisms, and funerals at the discretion of the Pastor.</p> <p>The Associate Pastor will work under the supervision of the Pastor as head of staff and collaborate with the other church staff, as appropriate, with accountability to and through the Student and Personnel Ministry Teams of Session.</p>	<p>If interested, please contact:</p> <p>PNC: Steve Heere 1713 Vollmer Drive, Glenshaw, PA 15116 Daytime Phone (412) 492-8053 Office Phone (412) 486-5400 Email: heere@gyf.com</p>
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DATE RECEIVED	POSITION	LOCATION	DESCRIPTION	CONTACT INFORMATION
9-11-09	DIRECTOR OF STUDENT MINISTRIES	FIRST PRESBYTERIAN CHURCH WAYNESBURG, PA	<p>Major Responsibilities:</p> <p>First Presbyterian Church, Waynesburg, is seeking a Director of Student Ministries, a full-time position averaging 40 hours per week, to provide a Christian education program for students in grades 6-12, equipping them to live as Christ-like servants in their families' congregation and community. Responsibilities include implementing an overall student ministry consistent with the congregation's purpose; recruiting and training of volunteers; over-seeing the actual programs for 6th-12th grade students. Strong commitment to Jesus Christ; Bachelor's Degree required (ministry related or liberal arts); minimum of three years work experience in an established student ministry; understanding of adolescent and spiritual development; good verbal and written communication skills; effective planning and organizational skills; flexibility to consider, assess and implement new and innovative methods and programs; ability to work cooperatively and effectively with staff and other leaders.</p>	<p>If interested, please send resume to:</p> <p>Attn: Pastor Bill Sukolsky PO Box 446 Waynesburg, PA 15370 Phone: (724) 627-6006 or email to: wbgprsby@alltell.net</p>

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DATE RECEIVED	POSITION	LOCATION	DESCRIPTION	CONTACT INFORMATION
9-10-09	OUTREACH MINISTRY	FIRST WESTMINSTER PRESBYTERIAN CHURCH STEUBENVILLE, OH	<p>Major Responsibilities:</p> <p>First Westminster Presbyterian Church in Steubenville, OH is looking for a Christ-centered relationally minded leader to join our growing outreach ministry team. The qualified candidate will be responsible to lead our youth and children's outreach ministry. In addition, the qualified candidate will be responsible for the development and operation of a creative Christian music program for the congregation. This is a full-time ministry position with competitive salary package. The qualified candidate must possess excellent communication skills and have a strong desire to work as a member of a supportive ministry team. The qualified candidate will be accountable and responsible to the session of the church, through the Christian education and worship and music committees, and to the Pastor who is the head of staff.</p> <p>Qualifications:</p> <ul style="list-style-type: none"> • Bachelor's Degree from Accredited College (music and/or ministry degrees preferred). <p>Responsibilities will include:</p> <ul style="list-style-type: none"> • Leading bi-monthly youth meetings and special events. • Overseeing children's ministries/outreach. • Building community partnerships. • Directing church choir. • Implementing creative ideas for the goal of encouraging an uplifting and joyous worship experience. 	<p>If interested, please send or fax resume to:</p> <p>First Westminster Presbyterian Church c/o Jason Elliott 235 North Fourth Street Steubenville, OH 43952 Phone: (740) 282-4591 Fax: (740) 282-4592</p>

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8-27-09	INTERN	DORMONT PRESBYTERIAN CHURCH PITTSBURGH, PA	<p>Major Responsibilities:</p> <p>Dormont is located five miles south of the city of Pittsburgh and can be reached by using either the Fort Pitt Tunnels or the Liberty Tubes. Potomac is one of the main streets in Dormont--the church being located on one of the main streets with a lot of sidewalk traffic. It is just 1½ blocks from either the "T" or the Bus Line.</p> <p>The community is a changing one with a mixture of single and multi family dwellings. Come sit in our parking lot---look at the age span of the walkers from older persons , young parents with a stroller, single young adults to the happy teens walking home from school at 3pm. We are in need of an enthusiastic, creative and flexible person to help us with Children's Ministry and perhaps Youth Ministry. It is our hope that you would see this as a Ministry with potential and bring your dreams to it . Currently there are two opportunities for Children's Ministry:</p> <p>Children's Church Time—Following the Children's Sermon a special time for children preschool through third grade (about 40 minutes) using stories, crafts , songs, etc.</p> <p>Kids' Night Out --- A weekday opportunity (at least twice a month) for children of the church and the community (grades 1-5) to join in games, crafts, stories, songs and light dinner.</p> <p>Currently our Youth Ministry is: Friday Teen Hangout ----An opportunity for young folks of the community to get together Friday evenings, 7 - 10:30, for socializing, games and light refreshments. Adult chaperones will be present.</p> <p>We want to be flexible and create a ministry in this changing environment. You may envision other activities or ministry ventures; we will be glad to negotiate as needed. You would meet regularly with the Pastor as well as working with the Christian Education and Outreach Committees monthly.</p> <p>Act 33/34 Clearance will be necessary and can be done through the church. We are looking for a 10 to 20 hour week with the rate of \$10.00 per hour.</p>	<p>If interested, please send resume to:</p> <p>Mr. James McKenney Dormont Presbyterian Church 2865 Espy Ave. South Hills, PA 15216-2188 Phone: (412) 885 4861</p>

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8-19-09	ADMINISTRATIVE ASSISTANT	EASTMINSTER PRESBYTERIAN CHURCH PITTSBURGH, PA	<p>Major Responsibilities:</p> <p>Is welcoming and invitational to all persons, promoting a professional, friendly office atmosphere, a reflection of EPC; is self-motivated, able to work independently and to multi-task; has strong interpersonal communication skills; is proficient in using Microsoft Word, Power Point, Publisher, Excel and Outlook; is knowledgeable in use of data base software; can interact effectively with a diverse range of people; has ability to prioritize tasks; has current ACT 33 and 34 clearances.</p> <p>College Education preferred or commensurate church administration experience.</p> <p>This position is part-time, approximately 30 hours/week. Available immediately.</p>	<p>If interested, please pick up an application at:</p> <p>Eastminister Presbyterian Church Church Office 250 N. Highland Ave. Pittsburgh, PA 15206 Monday-Friday 9:00 am – 4:00 pm</p>

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8-14-09	PASTOR (HEAD OF STAFF)	GEORGETOWN PRESBYTERIAN CHURCH WASHINGTON, DC	<p>Major Responsibilities:</p> <p>Worship: Plan and lead worship and other services as outlined in the Book of Order. Nurture spiritual growth through thought-provoking, scripturally based preaching and celebration of the sacraments.</p> <p>Study: Rejoice in the Word of God through education and study. Teach biblically-based adult education classes that deepen our understanding of Christ's redemptive love and the history of God's people. Proclaim God's grace to successive generations by supporting the spiritual development of children, youth and young adults.</p> <p>Fellowship: Encourage us as individuals and as a congregation to develop and nurture the community that comes from being a part of the body of Christ. Work in concert with members to create a welcoming atmosphere that extends fellowship to every member and visitor who seeks God's presence through our church community. Actively engage those looking for a new church home.</p> <p>Mission: Support those in need in the community and be a witness to all of God's family.</p> <p>Member Care: Provide spiritual direction and encouragement to individuals. Together with the Associate, Elders and Deacons, care for members through every stage of their faith, particularly in times of doubt and crisis. Visit shut-ins and encourage members to provide similar pastoral care.</p> <p>Head of Staff: Serve with vision and creativity as Head of Staff in supervising and coordinating the work of staff members. Moderate the Session and develop lay leadership. Promote Presbytery connectivity.</p>	<p>If interested, please contact:</p> <p>PNC: Lori Martens + Katy McBride Address: 12067 Wetherfield Ln. Potomac MD 20854 (LM) 4528 Fairfield Dr. Bethesda MD 20814 (KM) Daytime Phone: (202) 320-3034 Fax: (202) 296-5897 Email: PNC_GPC@yahoo.com</p>

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8-10-09	ASSOCIATE PASTOR (YOUNG ADULT)	FIRST PRESBYTERIAN CHURCH VIRGINIA BEACH, VA	<p>Major Responsibilities:</p> <p>Support the leadership and share in pastoral ministry of the church; weekly worship leadership which includes preaching twice each month, at the traditional service as well as the Contemporary Service (The Point) for grades 3 through 8; provide leadership and planning for the Contemporary Youth service (The Point) and any future contemporary worship service; provide teaching and pastoral presence to the youth and young adults in the church in collaboration with the Director of Christian Education and Youth Director; engage in instruction in the Christian faith, including the design and leadership of the confirmation process for youth; assist in developing and implementing new programs, worship services, and mission activities which will engage members and persons from our broader community and lead them into relationships with Christ and membership in his church; preside at special services in the life of the church, including weddings and funerals, in coordination with the Pastor/Head of Staff; share in Pastoral Care to the congregation, including visitation, in coordination with Pastor/Head of Staff.</p> <p>CIF# 23118</p>	<p>If interested, please contact:</p> <p>PNC: David Alan Address: 1201 Wivenhoe Court Virginia Beach, VA 23454 Daytime Phone (757) 537-3341 Office Phone (757) 628-5848 Email dalan@wvec.com</p>
8-5-09	DIRECTOR OF HIGH SCHOOL MINISTRIES	MT. PLEASANT PRESBYTERIAN CHURCH, MT. PLEASANT, SC	<p>Major Responsibilities:</p> <p>A Director of High School Ministries will develop high school youth curricula, coordinate and implement high school youth programs, and serve as a Christian role model for all of the youth of Mount Pleasant Presbyterian Church. Bachelor degree required; focus in ministry, education or leadership desired and 4 years work experience in related field preferred.</p>	<p>If interested, please contact:</p> <p>Executive Director Fax: (843) 884-9040 Email: executive_director@mppc.net</p>
8-5-09	DIRECTOR FOR ASSIMILATION	MT. PLEASANT PRESBYTERIAN CHURCH, MT. PLEASANT, SC	<p>Major Responsibilities:</p> <p>The Director for Assimilation will lead the effort to engage every member in ministry and to communicate expectations of what it means to be a member of MPPC. Think critically and creatively about ways to match every MPPC member with a ministry. Bachelor degree and related experience preferred.</p>	<p>If interested, please contact::</p> <p>Executive Director Fax: (843) 884-9040 Email: executive_director@mppc.net</p>

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7-30-09	ASSOCIATE PASTOR (CHRISTIAN EDUCATION)	THE CHURCH OF THE COVENANT, WASHINGTON, PA	<p>Major Responsibilities:</p> <p>Conduct Ministry to Families and Youth through Christ-centered education, worship, fellowship, mission, and community based ministry; serve as worship leader and coordinator of the 943 service; use technology creatively for spreading the Good News; lead and organize community based ministries, building bridges to high schools, Washington & Jefferson College (across the street), multi-cultural settings, and local mission projects; develop intergenerational Bible Study and small group opportunities; related to Christian Ed, Worship and Music, and Outreach/Assimilation/Renewal Committees; general pastoral, worship, preaching, speaking, and teaching roles.</p> <p>CIF# 08405</p>	<p>If interested, please contact:</p> <p>PNC: Doug Patterson Address: 270 Floral Hill Dr. Washington, PA 15301 Daytime Phone: (724) 225-5234 Email doug1pat@verizon.net</p>
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7-15-09	CHURCH ORGANIST	ST. PETER'S EPISCOPAL CHURCH BRENTWOOD, PA	<p>Major Responsibilities:</p> <p>Principal responsibilities are related to preparing and playing music (organ and piano) for Sunday worship and other liturgical services (weddings, baptisms, funerals); collaborating with the Rector in selecting anthems; organizing, rehearsing and conducting our choir; maintaining our music library in accordance with our budget; rehearsing and conducting chimes on special occasions; encouraging and facilitating individual and group instrumentalists (youth band); maintaining instruments, equipment and supplies; and generally encouraging members of the parish to participate in our music program. Annual Salary is negotiable.</p>	<p>If interested, please contact:</p> <p>Rev. Philip Wainwright (412) 884-5225 E-mail: philipwainwright@earthlink.net</p>

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6-4-09	DIRECTOR OF YOUNG ADULT AND FAMILY MINISTRIES	FAITH PRESBYTERIAN CHURCH CAPE CORAL, FL	<p>Major Responsibilities:</p> <ul style="list-style-type: none"> - Faith Center is to be an integral part of this ministry. The person will plan, coordinate, conduct, and evaluate all recreational activities (including leagues, tournaments, leisure use, etc.) for the Center. - Outreach/SW Florida is a growing community. This person will be charged with developing programs for both the congregation and for outreach to young adults and families in the community (volleyball league, junior basketball, etc.). - Adult education/spiritual growth; person shall attend adult education committee meetings, and work with the committee to develop programs, classes, small groups, etc. for young adults (ages 18-50). - Sunday morning: attend Sunday worship to act as a catalyst to welcome and involve young adults and young families in the complete life of the congregation. - Staff meetings; attend staff meetings and work closely with the other Directors (Education, Congregational Life, Music, and Business), to effectively coordinate the calendar, and other programs of the church. 	<p>If interested, please contact:</p> <p>Dr. Tim Halverson Faith Presbyterian Church 4544 Coronado Pkwy Cape Coral, FL 33904 Phone: (239) 542-2858</p>

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5-25-09	PASTOR/HEAD OF STAFF	UNION PRESBYTERIAN CHURCH, CARNEYS POINT, NJ	<p>Major Responsibilities:</p> <p>The pastor is responsible for studying, teaching and preaching the Word; for administering Baptism and the Lord's Supper; for praying with and for the congregation. With the elders, the pastor is to encourage the people in the worship and service to God. The pastor will exercise pastoral care, devoting special attention to the poor, the sick the troubled and the dying. He or she is to participate in the governing responsibilities, including leadership of the congregation in implementing the principles of participation and inclusiveness in the decision making of the church and its task of reaching out in concern and service to the life of the human community as a whole. In his or her leadership role, the pastor will also act as head of staff.</p> <p>CIF# 05030</p>	<p>If interested, please contact:</p> <p>PNC: David W. Berry 20 W. Maple Avenue Penns Grove, NJ 08069 Daytime Phone (856) 299-4583 Office Phone (609) 828-5066 Email forkliftship@yahoo.com</p>
4-27-09	PASTOR/HEAD OF STAFF	FIRST PRESBYTERIAN CHURCH OF MAITLAND MAITLAND, FL.	<p>Major Responsibilities:</p> <p>Give active and loyal support to our church, its philosophies and objectives; and abide by all church regulations and policies. Preach and lead worship that fosters the spiritual growth of members and encourages them to reach out to the community and world. Interpret and keep the church vision before the congregation. Enable and empower the session to partner in leadership with the pastor, staff and committees. Oversee the activities of the congregation. Supervise the pastoral and program staff; recruit, develop and mentor the staff; ensure pastoral services for those in crisis situations. Satisfy denominational responsibilities in the presbytery, synod, and General Assembly and encourage elders to participate. Validate all who invest themselves in the life of the church so they know they are valued and appreciated.</p> <p>CIF# 20087</p>	<p>If interested, please contact:</p> <p>PNC: Bud Raike 220 Rollingwood Trl, Altamonte Springs, FL 32714 Daytime Phone (407) 862-5941 Office Phone (407) 252-1245 Email bud.raike@gmail.com</p>

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4-27-09	PASTOR/HEAD OF STAFF	NORTH PARK CHURCH DALLAS, TX.	<p>Major Responsibilities:</p> <p>Plan and lead worship on Sundays and at special services during the year with primary responsibility for preaching. Increase our theological and biblical awareness; motivate us to continue to learn and encourage us to be faithful disciples in the church and the world. Work with music staff to create meaningful worship; participate in congregational activities and experience being part of our fellowship. Because we are not a neighborhood church, help us find ways to come together to love, support one another encourage each other and nurture spiritual development. Serve as head of staff giving direction, supervision and encouragement. Rebuild and redesign staff assignments and roles. Open the lines of communication with staff and the congregation. Design systems of accountability and coordination for projects; NPPC is at a crossroads in several areas of church life. Work with elders, deacons, staff and other interested church members to develop a vision and strategic plan to transform the ministry of NPPC, redirect its energies to meet the new realities of our community. Support current mission work of NPPC, identify new mission opportunities in our community and encourage congregation participation. Provide pastoral care with support from the Stephen Ministers and the Diaconate. Challenge a broader base of the congregation to contribute a higher proportion of their resources to the work of the church. Participate in teaching adult classes.</p>	<p>If interested, please contact:</p> <p>PNC: Liz Williams 6623 Mimosa Lane Dallas, TX 75230 Daytime Phone (214) 368-3966 Office Phone (214) 536-4111 Fax (214) 890-9234 Email: northparkpresbyterian@gmail.com</p>

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4-20-09	CHRISTIAN EDUCATION DIRECTOR	ST. ANDREW UNITED METHODIST CHURCH ST. ALBANS, WV	<p>Major Responsibilities:</p> <ul style="list-style-type: none"> - Find or develop curriculum for and train leaders and teachers of: Sunday School, Youth Program, Confirmation Classes, and New Member Classes. - Develop and coordinate opportunities for individuals, families and small groups to deepen their faith. This includes recruiting and training leaders. These opportunities for growth will include: prayer groups, Bible study classes, short term classes or groups, on-going small groups, retreats. - Develop opportunities for children, youth and families to grow in their faith. This will include: Building relationships with and among these groups, providing fellowship opportunities, providing mission and outreach opportunities, providing educational and spiritual formation opportunities outside of Sunday School, oversight of Vacation Bible School, recruiting and training leaders. - Will serve as Ex-Officio Member on the Education Outreach Ministries Committee. - Will serve on Education Committee. - Will take continuing education classes each year in order to continue to grow in the position. - Other duties as assigned. 	<p>If interested, please contact:</p> <p>Carman Priddy, Chair, Staff-Parish Relations Committee 815 Kanawha Terrace St. Albans, WV 25177 Email: standumch@aol.com Website: www.sasaumc.org Fax: 304-727-0020 Send cover letter, current resume and three references.</p>
3-31-09	ASSOCIATE PASTOR FOR DISCIPLESHIP	NORTHWOOD PRESBYTERIAN CHURCH HOUSTON, TX	<p>Major Responsibilities:</p> <p>Develop and grow a vibrant, engaging Adult Ministries program; lead the Adult Ministry Team in identifying and training leaders; develop, implement and support Singles Ministries; support the Small Group Ministry Team in encouraging members to participate in a small group; coordinate educational ministries and supervise the Children's Director and Youth Director; support the Outreach Ministry Team in finding new ways to invite and assimilate new members; attend meetings, i.e., staff, session and various standing committees as needed; assist in general ministerial duties and responsibilities, including ministering of the Sacraments; support the Senior Pastor and assist in other assigned tasks; assist the Associate Pastor for Nurture in making regular hospital and other visits; participate in the larger church by being involved in the Presbytery, Synod and General Assembly as appropriate.</p>	<p>If interested, please contact:</p> <p>PNC: Gene Meyer AMeyer58@aol.com</p>

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3-17-09	YOUTH MINISTRY ASSISTANT (PART-TIME)	PUCKETY PRESBYTERIAN CHURCH LOWER BURRELL, PA	<p>Major Responsibilities: (Based on an expected 20-25 hour work week)</p> <ol style="list-style-type: none"> 1. Recruit adult leaders/helpers to assist with the programs as needed. 2. Ensure that all adult leaders/helpers have, or acquire, Act 33/34 clearances for overnights. Ensure that all other adult leaders/helpers have completed the Puckety Church Clearance form, which is a requirement. 3. Contact adult leaders/helpers regularly for appreciation and relationship building. 4. Provide training for adult leaders/helpers throughout the year. 5. Formally evaluate the purpose and health of the Youth Ministry programs at least once each year and report results to the Disciple-Making Purpose Team (DPT). 6. Pray for adult leaders/helpers on a regular basis. 7. Be present at all Staff and DPT Meetings. 8. Communicate with the Technology Team, church secretary, parents/guardians, kids, and leaders/helpers: Weekly and monthly schedule reminders, program schedule changes, upcoming events, event Deadline information 9. Reports: Prepare a monthly summary report (including reimbursements and hours worked), and submit to the Youth Ministry Director, the mileage, expense, and hours worked component is also sent to the Church Treasurer, prepare a written report for the congregational annual reports summarizing the year's activities working in conjunction with the Youth Ministry Director, work with the Youth Ministry Director to prepare and submit an annual Youth Ministry Budget. 10. Coordinate activities with Youth Ministry Director. Meet with Youth Ministry Director on a weekly basis for supervision of assigned responsibilities, planning, program development, prayer and study. Provide leadership and oversight to ARENA, which meets weekly throughout the year. 11. Contact work with Youth: Monthly e-mails, cards, phone calls, attend sporting events, school concerts, etc., take Youth out for lunch, milk shakes, etc. 12. Provide Youth with opportunities for leadership roles in ministry programs and disciple the core in small groups throughout the year. 13. Pray for Youth on a regular basis. 	<p>If interested, please contact::</p> <p>The Rev. Cindy Benz Puckety Presbyterian Church 1009 Puckety Church Road Lower Burrell, PA 15068 Phone: 724-339-1323</p>

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3-17-09	CONTEMPORARY WORSHIP ASSISTANT	PUCKETY PRESBYTERIAN CHURCH LOWER BURRELL, PA	<p>Major Responsibilities:</p> <p>This person will understand the dynamics of contemporary worship, and the relevant ways (music, drama, art, etc.) that we can reach our target. They will then help us to implement these ideas in our worship. This person will work with the Pastor to understand the message that the Pastor will be delivering, and along with the pastor, will select music, drama, (including things like videos) etc., that will further enhance the message. This person, along with the WPT, will determine and assemble the ministry teams needed to provide the type of worship that is relevant to the audience we are trying to reach (our target). The goal is to have these teams be lay accomplished with the worship assistant, under the session's supervision and approval, providing the direction for the teams, making sure they remain consistent with the purpose and vision of the church and the WPT. Coordinate training as appropriate for the ministry teams mentioned above to function properly.</p>	<p>If interested, please contact::</p> <p>The Rev. Cindy Benz Puckety Presbyterian Church 1009 Puckety Church Road Lower Burrell, PA 15068 Phone: 724-339-1323</p>

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2-2-09	PASTOR (HEAD OF STAFF)	SPRINGDALE PRESBYTERIAN CHURCH LOUISVILLE, KY	<p>Major Responsibilities:</p> <p>The Minister or Word and Sacrament we are seeking will serve as head of staff. We have a history of compelling, theologically-sound preaching at Springdale and we will continue to expect thoughtful and engaging sermons. Together with the associate pastor this person will moderate the session, and provide worship leadership and pastoral care. The pastor will keep all lines of communication open and active. Additionally, he or she will participate in Bible teaching, officiate at weddings and funerals as requested and assist in training newly elected officers in conjunction with the Session and other staff. Leading and developing our non-clergy staff will also be a key responsibility. During this interim time we have used a process of discernment to direct our search for a new pastor. Our hope is that the person called to Springdale will guide us in continuing discernment.</p> <p>Characteristics and qualifications needed:</p> <p>The successful candidate will have previous experience as a pastor in a similar sized congregation and/or significant experience as associate pastor in a larger church. A working knowledge of the practices of the post-modern church and missional activities will be essential for success in this position. We are seeking an individual with the vision and skills needed to bring our youth, young adults and new members into full participation in the life of our congregation while continuing to minister to families and older members. Strong written and oral communication skills, coupled with enthusiasm for God's work and a desire to bring Christ's teaching to life, will allow this person to quickly connect with our congregation. This person will have a love of life and fellowship and will be able to serve our congregation with faith, intelligence, grace and good humor.</p> <p>CIF#: 09938</p>	<p>If interested, contact:</p> <p>PNC: Stan Hankins 7405 Springvale Drive Louisville, KY 40241 Daytime Phone 502- 426-8204 Office Phone 502- 425-1760 Fax 502-425-3825 Email: SpringdalePresPNC@gmail.org</p>

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1-26-09	ASSOCIATE PASTOR	FIRST PRESBYTERIAN CHURCH DETROIT, MI	<p><u>Major Responsibilities:</u> The Associate Pastor is responsible for providing leadership and support for the church's programming and mission in the areas of Christian Education, pastoral care, and spiritual formation. Responsibilities include: Effectively resource, assist, and oversee the planning and coordinating of the overall Christian Education Program for adults, children, and youth; develop and implement, in conjunction with the head of staff, special opportunities for the spiritual nourishment and formation of the congregation, such as retreats, officer training, educational forums, etc.; resource the board of Deacons and its committees to ensure the effectiveness, and faithfulness, of its ministries to and with the congregation; in conjunction with the Pastor/Head of Staff, develop and lead weekly and special worship services, preaching and conducting funerals and weddings as scheduled; share with the Pastor/Head of Staff in pastoral care duties such as congregational and hospital visitation, as well as communion to homebound and nursing home members; share with the Pastor/Head of Staff in teaching adult Christian Education classes as requested by the Adult Christian Education Committee; assume necessary responsibilities in the absence of, or at the direction of, the head of staff, such as moderating Session meetings and staff meetings. Share in other duties and responsibilities as needed and time allows.</p> <p>CIF#: 03230</p>	<p>If interested, contact: PNC: Lavetta Campbell 3548 Crimson Ct. Port Huron, MI 48060 Phone: (810) 984-4316 Email: fpcapnc@gmail.com</p>
12-30-08	CHAPLAINCY	REDSTONE HIGHLANDS RETIREMENT COMMUNITY GREENSBURG, PA	<p>Redstone Highlands is a faith based non-profit offering a full continuum of retirement living options to older adults. The organization is currently seeking to hire a Chaplain to provide spiritual, pastoral and emotional care support to residents, families and staff at all of their communities. The Chaplain will implement and coordinate all activities relating to the spiritual needs of the organization, as well as offer a meaningful presence of time, listening, caring, encouragement, hope, humor and prayer to each individual, respectful of their spirituality and compassionate to their needs.</p>	<p>Apply online at: www.redstonehighlands.org Redstone Highlands 6 Garden Center Drive Greensburg, PA 15601 Fax: 724-834-1724</p>

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12-9-08	TEMPORARY SUPPLY (WITH PASTOR MENTOR)	FIRST PRESBYTERIAN CHURCH OF PHILIPSBURG PHILIPSBURG, PA	With the aid of Pastor Emeritus, Bill Moore, who has been in small-church ministry since he was ordained, we seek a seminary student or recent graduate who is eager to seriously consider God's call to small-church ministry. The position is designed to mirror that of a small-church pastor, though with fewer administrative responsibilities and more time to hear and learn from the congregation. The position specifically includes preaching for 10 to 12 of the Sundays from June 7 through August 30 (13 Sundays), dependent on school and vacation commitments. In addition, the church will set up conversations with a variety of members for the intern to investigate the various aspects of pastoral ministry. Visitation on an informal basis will also be part of the intern's work. Finally, participation in as many pastoral settings as arise will give learning and experience to the intern, including board meetings, weddings, and memorial services.	If interested, please contact: Tracie Bullis 509 E. Presquile St. Philipsburg, PA 16866 (814) 342-0812 1stprespburg@verizon.net
11-10-08	CAMP COUNSELOR	SALVATION ARMY'S CAMP WONDERLAND, MASSACHUSETTS	The Salvation Army's Camp Wonderland, located 25 miles south of Boston, ministers to predominantly underprivileged children from all over the state of Massachusetts. Each year we seek to hire Christian college students who desire to work with children ages 6-12 in a Christian camping environment. www.campwonderland.org	If interested, please contact: Jen Forster jforster@use.salvationarmy.org 617-542-5420 x163
09-17-08	YOUTH PASTOR	HILLSBOROUGH PRESBYTERIAN CHURCH HILLSBOROUGH, NJ	Hillsborough Presbyterian Church and Montgomery Ministries in Hillsborough, NJ are seeking someone to join them in an effort to create an entrepreneurial and community outreach based youth ministry focused on counseling youth in living their faith and involving them in their community. Critical traits of the youth pastor they are seeking are innovation and flexibility, an entrepreneurial work ethic, a working knowledge of adolescent psychology and development, and a willingness to share a mature and spiritual outlook with young people.	Nancy Mako: anshark@comcast.net Phone: (908) 369-7918 Wade Smith: wsmith@wellspringwireless.com

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08-28-08	PRODUCT MANAGER	PRESBYTERIAN PUBLISHING CORPORATION	<p>Seeking an individual with theological training from a Presbyterian or mainline Protestant seminary and excellent oral and written communication skills to fill the position. The product manager will evaluate proposals for religious academic books, develop and execute marketing and promotion plans, and write compelling marketing copy to maximize sales of religious academic books and ministry resources for clergy, church professionals, and laity.</p> <p>PPC is an AA/EEO employer, and women and racial ethnic minorities are strongly encouraged to apply. The individual hired will begin serving after signing a one-year contract that will be renewable every twelve months.</p>	Vince Patton Vpatton@presbypub.co
08-19-08	PARISH-BASED CPE RESIDENCY	LIBERTY HILL PRESBYTERIAN CHURCH LIBERTY HILL, SOUTH CAROLINA	<p>Stipend \$40,000. Rural Parish with Recreation Ministry; Contracted with the SC Department of Corrections and the Midlands Area Pastoral Counseling Services, Inc. Accredited by the College of Pastoral Supervision and Psychotherapy (January 5-December 31, 2009)</p> <p>Find application at www.cpsp.org</p>	<p>Inquire at Liberty Hill Presbyterian Church, P.O. Box 170, Liberty Hill, SC 29074 803-273-9191</p> <p>Dr. Gene Rollins, Senior Minister lhpc@comporium.net</p>

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05-28-08	SEMINARY STUDENT ASSISTANT	CALVERT MEMORIAL PRESBYTERIAN CHURCH 94 LOCUST STREET PITTSBURGH, PA 15223 (ETNA)	<p>Part-time Position (\$500.00/month)</p> <p>Calvert Memorial Presbyterian Church is a small congregation located in Etna, PA. The residents of Etna (3,500) have faced economic changes and hardships due to the loss of businesses and severe flooding in 1986 and 2004. The church provides a Food Pantry for 450 people per month. The congregation has an outreach to children ages K-8 in an after school program. Weekly worship at 10:30 AM is traditional and preceded by Sunday School at 9:30 AM.</p> <p>The primary responsibility of the Seminary Student Assistant would be to create and supervise the after-school program on Tuesdays from 3:30 P.M. - 6:00 P.M. for ages K-8. The program will include Bible Story, recreation, crafts, music, worship and dinner. The Assistant is allowed to be creative in combining these activities. Several volunteers are available to assist. This part-time position is flexible and the Assistant could be involved in other pastoral activities.</p>	Interested candidates should contact Rev. Beverly James (412) 853-6839.

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04-10-08	INTERIM FOR FAMILIES, YOUTH AND CHILDREN'S MINISTRIES	WESTMINSTER PRESBYTERIAN CHURCH YAKIMA, WA	<p><u>Description:</u> Westminster Presbyterian Church in Yakima, WA has an opportunity for someone interested in developing their gifts in the area of Families, Youth, and Children's Ministry for the 2008-2009 school year, and the summer of 2008 if available. We are a strong, mid-sized evangelical church with active High School, Junior High, and Children's programs which are well supported by a dedicated group of volunteers. The ideal candidate for this position is one who has a heart for bringing the gospel of Jesus Christ to our children and youth in a relevant and transforming way with the aim of creating spiritually mature Christians. Experience in the area would be an advantage; knowledge of the doctrine and standards of the PCUSA would be an advantage but is not a requirement.</p> <p>This is a full time position and will be compensated to the candidate's experience and needs for housing.</p> <p>Those individuals working on their Masters of Divinity or Theology could have an opportunity to preach on occasion.</p> <p>www.westpress.org</p>	<p>For more information, contact:</p> <p>Rev. Derek Morrison Westminster Presbyterian Church 6015 Summitview Avenue Yakima WA 98908 Phone: 509.966.1900 Fax: 509.965.1813</p> <p>Or email: Denise Syverson, Office Manager Denise@westpress.org</p>

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